

Board Meeting Policy

a. Meetings of the Board of Directors of the Lake of the Woods Mutual Water Company are to conduct company business. The meetings start promptly at 6:00 pm. We encourage people to arrive early to confirm their attendance eligibility prior to 6:00 pm. In-person eligible attendees are limited to five persons. On-line attendees will be vetted prior to the meeting to confirm their eligibility. Eligible attendees are observers only and may only comment during their 3-minute comment period. Anyone wanting responses to questions should submit those questions in writing. If the Board of Directors goes into Executive Session, all in-person attendees will be required to leave the office at that time. Online attendees will be temporarily blocked out. In-person attendees may wait outside to be readmitted after the Executive Session is completed. Online attendees will be unblocked. Executive Sessions are usually held at the end of a meeting. Upon reconvening of the regular Board meeting, we will report any action taken during the Executive Session. The meeting is usually adjourned after that.

b. Definition of eligible attendees:

A person who is any of the following:

- (i) A shareholder or member of the mutual water company.
- (ii) A person who is an occupant, pursuant to a lease or a rental agreement, of commercial space or a dwelling unit to which the company sells, distributes, supplies, or delivers drinking water. An occupant must provide an original lease or a rental agreement as proof of occupancy.
- (iii) An elected official of a city or county who represents people who receive drinking water directly from the company on a retail basis.
- (iv) Any other person eligible to participate in the company's meetings under provisions of the company's articles or bylaws.